

Yale INSTITUTE OF SACRED MUSIC

Summer Language Study Grant Request

(up to \$2,750)

The ISM provides a grant up to \$2,750 to defray costs for summer language courses, including the summer following a student's graduation. For a Yale language program, the grant is applied directly to the student's tuition bill. In the case of language study at other universities in the U.S. or abroad, reimbursement is given after the student completes the course and submits a transcript with a passing grade, and tuition (and other) receipts. For language study outside of New Haven, the ISM reimburses only up to \$275.00 for housing and travel. The maximum total grant is still \$2,750. No other expenses are eligible for reimbursement. To apply, please submit this form and a copy of course description and tuition rates to Kristen Forman in Miller Hall (Rm. 201) or by email (kristen.forman@yale.edu) no later than **May 1**.

Application date: _____

Name: _____

Degree/Concentration: _____

Email: _____

Phone: _____

Address: _____

Course/Program Name: _____

School and Location: _____

Course Dates: _____

Classroom hours/week: _____

Estimated Expenses (please itemize below)

Registration Fee: \$ _____

Tuition: \$ _____

Travel/Housing: \$ _____ (If you are driving, please indicate round-trip mileage. The ISM provides mileage reimbursement at the standard federal rate of \$.58/mile)

Total est. expenses: \$ _____

Total amount requested: \$ _____

If you have previously been awarded a language grant by the ISM, specify course and dates of study.

ISM Administrator Approval/ Date

ISM Director Approval/ Date