ISM Instruments – Policies and Procedures

The moving of any instrument must be coordinated and supervised by ISM Concert Production staff or designated movers. No students may move instruments, even within a single room, unless explicitly authorized to do so by staff of the ISM Concert Production Office.

The use of ISM instruments is limited to ensembles or students with prior permission from an ISM faculty or staff member. The ISM will cover moving costs only for students who are using the instruments on campus for a required or degree recital. When performing at the ISM or the Divinity School, students must use an instrument that is housed at the ISM. If a move is for a required Yale recital, the funds to cover the cost will come from the student’s departmental program budget.

ISM students may request any of the following instruments for required or degree recitals on the Yale campus. Requests are made by submitting an Instrument Request Form (http://ism.yale.edu/MusicStudentResourceGuide) to the ISM Concert Office. Completed forms must be submitted a minimum of 90 days prior to the first date of use.

Harpsichords
- Dowd – kept in the ISM Choral Studio
- Kingston – kept in the ISM Organ Studio
- Dudash – kept in Jimmy Taylor’s studio and available only for Vojtett performances

Continuo Organ
- Little Taylor & Boody – kept in the ISM Great Hall (the “Bulldog Organ”)

Electronic Harpsichords
   Note: These harpsichords can be used to practice in different tunings (A=390-465) and temperaments (equal, Valotti, Werkmeister, Kirnberger, meantone).
- Roland C30 – Jimmy Taylor’s studio in Adams Center
- Roland C30 – ISM Practice Room

Pianos
The ISM owns several pianos, and there is at least one piano in every performance venue on campus. If your degree recital requires a piano, complete the Instrument Request Form in this resource guide and submit it to the ISM Concert Production Office at least 90 days before your first piano rehearsal. Submit a request form even if the venue has a piano, so that the Concert Production Office knows to have it tuned.

Care of Instruments
Students using ISM instruments must close and cover all instruments at the end of every rehearsal. Articles such as beverage containers and books are never to be placed on any instruments, including pianos. The student in charge of a rehearsal or recital is responsible for enforcing these guidelines.