Student Job Descriptions: Berkeley Divinity School
Co-Organists and Music Directors

Faculty members select two organ students for these positions.

Report to: The Dean of Berkeley Divinity School (BDS) and the Yale Divinity School (YDS) Director of Chapel Music

The two co-organists/choir directors split the duties of this role evenly.

Ongoing duties, in coordination with the Director of Formation/Associate Dean of BDS and BDS Chapel Ministers:

- Attend the weekly Berkeley Chapel team planning meeting, normally held on Mondays
- Choose hymns and appropriate service music and voluntaries for worship
- Prepare to lead the musical aspects of the liturgy
  - Familiarize yourself with Episcopal and Anglican musical traditions
- Recruit volunteer choir members, paid quartet, and other musical leadership when needed
- Lead music at worship, most often at Community Eucharist on Wednesdays
- Occasionally lead other services throughout the year, including
  - Advent Service
  - Big Easter Hymn Sing
  - Matriculation
  - Convocation
  - Commencement

Payroll: These positions are paid with a one-time stipend payment each semester